

SPECIFIC REQUIREMENTS FOR ADMISSION TO STUDY IN A POST-BACHELOR PROGRAMME FOR THE ACADEMIC YEAR 2024/2025 AND THE METHOD OF VERIFICATION OF COMPLIANCE

Title of the study programme: Directing Cinema and Digital Media (N0211A310004)

Description of the programme:

Directing Cinema and Digital Media (DCDM) is a three-year Master's follow-up program focusing on Directing open to anyone who has completed a Bachelor's degree. The working language of the program is English, and applicants must demonstrate English proficiency at a minimum level of B2 according to the Common European Framework of Reference for Languages (CEF) during the admission process.

Tuition fee:

The tuition fee for the academic year 2024/2025 is CZK 498 000.

Schedule of the admission procedure	
1 Nov 2023 – 25 Jan 2024	Application open
25 Jan 2024	Deadline for submission of applications including mandatory attachments
26 February 2024	Announcement of the results of Round 1
29 February – 1 March 2024	Round 2 (presence – Teams)

A) DESCRIPTION OF MANDATORY DOCUMENTS AND THE METHOD OF SUBMISSION

1. An application form is available **online**.
Fill out the online application form and send an email to cdm@famucz to request the login credentials for the FAMU online platform, where you can upload all the required materials.
Email subject: DCDM Application_Your Full Name_Request for Login Credentials
Upload the required materials stated in the following articles 2–7 according to the instructions to be found [here](#) and send an email confirming the successful upload to cdm@famucz
Email subject: DCDM Application_Your Full Name_Upload Confirmation
The applicant will receive a confirmation once the upload has been checked by the Admission Officer.
2. **Scan the pages of your passport that state your date of birth and full name.**
 - Name it "Your_full_name_DCDM_2024_passport" and upload it.
3. **Your structured CV.**
 - Name it "Your_full_name_DCDM_2024_CV" and upload it.

4. Written answers to the following questions:

4.1. STUDY (500 words maximum)

- What are your expectations for studying the DCDM program at FAMU?
- What areas of study reflect your previous experience with artistic production?
- In what areas would you like to develop your creativity? Directing, screenwriting, non-fiction writing?
- What is your experience with academic writing?

4.2. PERSONALLY RELEVANT ARTWORKS

(Follow a simple rule – do not try to impress, we prefer it when you are honest).

- Include five images of your choice that visually express your taste and inclinations – art, photography, graphic design, personal – and give a brief rationale (just a few lines) for each image.
- List three movie titles that represent you cinematically; your favourite, your beloved, admired, or, if you wish, despised movie, and write a brief justification for your choice.
- Name three books, novels, essays, dramas, literary products that best represent who you are, your tastes and inclinations, and include a brief motivational note.
- List three pieces of music that express your personality, tastes, and inclinations well.
- At the end, write no more than ten lines about who you are.

- Put sections 4.1. and 4.2. together in a pdf file and name it “Your_full_name_DCDM_2024_intent” and upload it.

5. A scanned certificate of payment of the application fee of CZK 931 (or the equivalent in EUR) to the account indicated below.

- Name the certificate “Your_full_name_DCDM_2024_deposit” and upload it.
- The deposit must be exactly CZK 931, regardless of any other bank or transfer fees.

BANK DETAILS:

Account owner: AMU – Akademie muzických umeni v Praze

Bank details: Komerční banka, Malostranské náměstí 23, Praha 1, 118 00, Czech Republic

Account number: 19-5373180297/0100

Variable code: 64913

Specific code: [application code you obtain via prihlaska.amu.cz]

Swift Code: KOMBCZPP

IBAN format of KB account: CZ 5301000000195373180297

Message for the payee: 64913+[application code]+ your name and surname + CDM2024

Please make sure that the message for the payee is exactly in this format.

6. All of the following samples must be submitted to complete the application.

- 6.1.** A short fiction or documentary film directed by the applicant (up to 10 minutes in duration, up to 10 GB in size)
- Please create a .doc or .docx with the link to your audiovisual work and name it “Your_full_name_DCDM_2024_FILM_title_of_the_piece” and upload it as previous files.
 - If the film is longer than 10 minutes, a 10-minute excerpt must be submitted. If the submitted film is longer than 10 minutes, the committee may decide to disqualify it.
 - The applicant must be the sole director of the film.
 - The submitted film must include closing credits.
- 6.2.** A storyboard presenting an original narrative based on an “encounter” (exactly 16 photos or images, without text).
- All images must be uploaded as a .pdf and named “Your_full_name_DCDM_2024_storyboard”.
- 6.3.** Two original short synopses for short fiction films.
- Texts must be uploaded as a .pdf and named “Your_full_name_DCDM_2024_synopsis1” and “Your_full_name_DCDM_2024_synopsis2”
 - Each synopsis must be of 1 page in length maximum
 - The applicant must be the sole author of the stories which have not been filmed yet
- 6.4.** An audiovisual self-portrait (maximum two minutes, up to 3 GB in size).
- Please create a .doc or d.docx with the link to your audiovisual work and name it “Your_full_name_DCDM_2024_selfportrait” and upload it as previous files.

PLEASE READ THE FOLLOWING CAREFULLY:

All audiovisual artistic samples must be uploaded to either Vimeo or Google drive in HD and the files must be downloadable.

7. A copy of your Bachelor’s Degree diploma. If your Bachelor’s diploma is in English, there is no need to translate it. If your diploma is in another language, we require an English translation.

- a) Please upload it and name it “Your_full_name_DCDM_2024_diploma”.
- b) Please note: To enroll in September, you must undergo the [diploma recognition procedure](#). (You do not need to upload the scan of the diploma if you do not have it yet – such as if you are in the final year of your bachelor’s degree.)

B) METHOD OF EVALUATION (EVALUATION CRITERIA)

The admission procedure has two rounds.

In the first round, 5 members of the admission committee will evaluate the submitted material, paying particular attention to: sufficient knowledge of the craft of filmmaking, the ability to develop the dramatic character and plot, the ability to convey the elements of the story and the theme through the means of the audiovisual medium, and creativity within the artistic samples submitted. The evaluation is in the form of points awarded by each member of the committee for each category of the submitted works: Film (30 points maximum), Audiovisual Self-portrait (10 points maximum), Synopses (10 points maximum), Storyboard (10 points maximum). The total maximum point score by all committee members combined is 300.

Based on this assessment, applicants scoring 190 points or more will be invited to the second round of the admission procedure; applicants scoring less than 190 points in the first round will not be eligible to participate in the second round.

The second round will be conducted by means of a video call. Applicants will be notified of the result of the first round by **February 26, 2024**.

Applicants selected for the second round will receive instructions for the video call interview. The video call admission interviews will take place from **29 February to 1 March 2024** (an internet connection with a minimum transmission rate of 8 MBPS is required for successful data transmission during the interview). In the course of the second round the committee will further consider the submitted material. The video call interview aims to verify the applicant's general knowledge of the audiovisual work, talent, motivation and suitability for the DCDM study program. The committee will evaluate: the ability to interpret, explain and justify one's creative directing choices in the submitted material as well as the techniques used to execute them in the production process; the applicants storytelling ability; the general cultural orientation, motivation and inspiration; the knowledge of film theory, history and narrative principles at a level sufficient for a Master's degree program in filmmaking; the ability to communicate in English; and supporting documents. In the second round, the committee consists of 5 members. Each member of the committee evaluates the applicant with a maximum of 10 points. The maximum point score awarded in the second round is 50, and the minimum number of points required to pass the entrance exam is 30. The applicants with the highest number of points in the second round of the entrance exams are admitted to the extent of the maximum program capacity established for that year.

C) MAXIMUM NUMBER OF APPLICANTS ADMITTED FOR STUDY

The maximum number of applicants to be admitted for the academic year 2024/2025 is 8.

The Dean of FAMU can decide on additional admission of the applicants who reached the number of points above the minimum and were not accepted due to capacity reasons in a given year, provided that there is a vacancy caused by the resignation of any already admitted applicant. In such case, preference is given to the applicants with higher point scores achieved in the second round.

D) HEALTH REQUIREMENTS

Not required for the admission to this programme.

E) PERIOD FOR APPLICANTS TO VIEW THE DOCUMENTS RELEVANT FOR THE DECISION ON ADMISSION/NON-ADMISSION

Applicants may view the documents (Admission Procedure Record) relevant for the decision on their admission/non-admission to study within a period of 30 days following the delivery of a written decision of the Dean on admission/non-admission, subject to a preliminary arrangement with the Department for Student Affairs of FAMU.

F) ASSESSMENT OF EXCUSES

If an applicant cannot attend the admission examination in the second round for truly serious reasons, they may apply with the Dean of FAMU for an opportunity to retake the examination on an additional date, such application to be submitted in writing no later than the day following the regular date of the admission examination. In the application, the applicant shall demonstrate the reasons for their absence with a relevant and reviewable document. The Dean in cooperation with the chair of the examination panel shall promptly assess whether or not the application can be honoured taking into consideration the schedule of the ongoing admission procedure and the faculty's capacity and human resources and shall notify the applicant in writing with a reasoning. Applicants have no legal title to being offered an additional examination date.

G) ANNOUNCEMENT OF THE RESULTS

Having taken the admission examination, applicants may follow the status of their respective applications and the admission/non-admission decision-making at <https://prihlaska.amu.cz>.

Applicants will receive the Dean's decision on admission or non-admission in writing. The admitted applicants will also be informed about the date of registration and any other information as needed.

FAMU may announce an additional admission term for the academic year 2024/2025. The term will be announced at least four months in advance of its application deadlines, but no later than **March 1, 2024**. Information about the second term would be published on the website www.international.famu.cz. The admission process for the second term would take place no later than by the end of the month of July 2024.

H) RECOMMENDED MATERIAL TO STUDY

Not specified for this study programme.